



# NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 10/05/23

Individuals/Group Involved Boys Basketball Varsity Number of Students ~10

Activity Christmas Break Tournament

Destination Palm Springs

Departure Date 12/27/23 Return Date 12/30/23

Accommodations: House or partnered hotel with tournament

Source of Revenue: Booster Club

Fundraising Activities Previous fundraising

Individual Student Cost \$0 Total Group Cost ~\$5,000

How was this activity/trip available to any interested and/or eligible student(s) N/A

How was this trip promoted to all interested/eligible students? N/A

Will any student(s) be excluded from this trip due to the inability to pay? No

Insurance (special coverages) \_\_\_\_\_

Purpose of Trip (include the educational value) Filling non-league games over Winter Break. Team bonding opportunities as well.

Has this trip been previously taken? No If yes, when? \_\_\_\_\_

**List of chaperones and students MUST be attached to this form.** (Chaperones must be of each gender if students of each gender are attending.)

1. Additional information needed: \_\_\_\_\_
2. Insurance coverage to be arranged through the insurance office.
3. Parent permission and medical authorization forms go to the principal.
4. All district employees need to submit a travel request form.
5. Notify the school nurse.

Signature of Initiator \_\_\_\_\_

Signature of Building Principal \_\_\_\_\_

For Administration Use Only:

Board approval needed. Will be submitted on \_\_\_\_\_  
Approved

Superintendent or Designee Signature \_\_\_\_\_

Date \_\_\_\_\_